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Meeting	COALVILLE SPECIAL EXPENSES WORKING PARTY
Time/Day/Date	6.30 pm on Tuesday, 15 December 2020
Location	Remote meeting using Microsoft Teams
Officer to contact	Democratic Services (01530 454512)

AGENDA

Item		Pages
1. APOLOGIES FOR ABSENCE		
2. DECLARATIONS OF INTEREST		
	Under the Code of Conduct members are reminded that in declaring disclosable interests you should make clear the nature of that interest and whether it is pecuniary or non-pecuniary.	
3. MINUTES OF THE PREVIOUS MEETING		
	To confirm the minutes of the meeting held on 13 October 2020	3 - 6
4. EVENTS UPDATE		
	Report of the Cultural Services Team Manager	7 - 10
5. CAPITAL PROJECTS UPDATE		
	Report of the Leisure Services Team Manager	11 - 14
6. UPDATE ON PROGRESS WITH THE NEW WHITWICK AND COALVILLE LEISURE CENTRE		
	To receive a verbal update from the Head of Community Services	
7. COALVILLE SPECIAL EXPENSES FINANCE UPDATE		
	Report of the Head of Community Services	15 - 24

Circulation:

Councillor M B Wyatt (Chairman)
Councillor A J Bridgen (Deputy Chairman)
Councillor E G C Allman
Councillor A S Black
Councillor D Everitt
Councillor M French
Councillor J Geary
Councillor J Legrys
Councillor J Windram

MINUTES of a meeting of the COALVILLE SPECIAL EXPENSES WORKING PARTY held in the Remote meeting using Microsoft Teams on TUESDAY, 13 OCTOBER 2020

Present: Councillor M B Wyatt (Chairman)

Councillors A J Bridgen, E G C Allman, A S Black, D Everitt, M French, J Geary, J Legrys and J Windram

In Attendance: Councillor A C Woodman (Observer)

Officers: Mr P Sanders, Mr J Knight, Mrs W May, C Colvin, Mr T Delaney and Mrs C Hammond

9. APOLOGIES FOR ABSENCE

There were no apologies for absence.

10. DECLARATIONS OF INTEREST

Councillor J Geary declared non-pecuniary interests as a director of the Springboard Centre, Founder of Mantle Community Arts and supporter of Coalville Town Football Club should any matters relating to them arise at the meeting.

Councillor J Legrys declared non-pecuniary interests in relation to his voluntary activities at Hermitage FM and observing role with the local group Friends of Coalville Park.

Councillor M Wyatt declared non-pecuniary interests in all items as an owner of two businesses in Coalville Town Centre; and in Item 5 – Capital Projects Update, as a member of the Broom Leys Allotment Society and the Bardon Liaison Committee, both of which were involved in several of the schemes mentioned in the report.

They remained in the meeting and took part in the discussion on all matters.

11. MINUTES OF THE PREVIOUS MEETING

It was moved by Councillor J Geary, seconded by Councillor A Bridgen and by affirmation of the meeting

RESOLVED THAT

The minutes of the meeting held on 30 June 2020 be confirmed as an accurate record.

12. EVENTS UPDATE

Wendy May, Cultural Services Team Manager presented the report.

The Cultural Services Team Manager highlighted several of the key themes of the report, including the impact of COVID-19 leading to a number of events being cancelled or scaled back. The report also went through areas of concern in preparation for Christmas in Coalville such as difficulties in signing traders and the uncertainty caused by the potential for local restrictions being imposed due to COVID-19. It was observed that nationally many similar Christmas events had already been cancelled.

It was also recommended that the Working Party consider utilising the underspend from the 2020/21 Events budget by asking Cabinet to allocate £30,000 from Coalville Special Expenses funding to make a significant and timely investment in the Christmas Lights for 2021.

Attention was also drawn to the Coalville Special Expenses Community Grant which was anticipated to be re-instated by the end of October. Members were encouraged to promote the availability of the scheme and the wider programme of grants within their wards.

The Chairman thanked the Cultural Services Team Manager for her report and opened up the discussion to Members.

Members were supportive of the recommendation to seek funding of £30,000 from Cabinet for the purposes of investing in new stock for Coalville Christmas Lights.

Several Members raised concerns with the proposal including the importance of securing good value for money through a competitive process, the costs of storing and maintaining the stock, ensuring lights would not quickly become old or out of date, and whether these issues could be resolved by hiring Christmas lights rather than buying them outright.

The Cultural Services Team Manager assured Members that their concerns would be taken into account and that through a competitive process with several firms applying, it was hoped several different options would be available, which would help address these concerns.

In response to several questions from Members, the Cultural Services Team Manager explained that work to install the lights for Christmas in Coalville 2020 had already begun which would alleviate the risk of COVID-19 leading to work being left incomplete. A decision would also be imminent on which events would take place or be scaled back if required due to further COVID-19 restrictions.

A discussion was also held regarding the placement of a Christmas Tree at Marlborough Square due to issues that had taken place last year as a result of vandalism. Despite aesthetic concerns, Members broadly spoke in support of maintaining a tree at that location, having considered factors such as the availability of other locations, costs and the reliability of the supplier in previous years.

It was moved by Councillor A Black, seconded by Councillor M French and by affirmation of the meeting

RESOLVED THAT

The Working Party:

- 1) Notes the Progress Update on 2020/21 Events
- 2) Supports the proposed Event Programme for 2021/22 (Subject to Budget Approvals in February 2021)
- 3) Confirms membership of the Events Sub Group for 2021 as Councillors E Allman, A Black, D Everitt, M French, J Geary and M Wyatt

RECOMMENDED TO CABINET THAT

- 4) Approval be given for the allocation of a maximum of £30,000 from balances for investment in Coalville Christmas Lights

13. CAPITAL PROJECTS UPDATE

Jason Knight, Leisure Services Team Manager presented the report which updated Members with regards to Capital Projects within the Coalville Special Expense Area.

Additionally, reference was made to a proposal to allocate £500 to match funding by the Princes Trust which would support a local community project to install a mosaic at a derelict site at Cropston Drive, photos of which had been circulated in the Additional Papers.

The Chairman thanked the Leisure Services Team Manager for his report and opened the discussion to Members.

Members spoke in support of the work being undertaken on many of the projects referenced in the report, and wished to thank officers for their continuing work despite the many complications caused by COVID-19. Members were also pleased to see those projects that were being funded partially or entirely through external funding rather than the taxpayer.

Members spoke in support of the work being undertaken at Coalville Park including that by Friends of Coalville Park in surveying local residents. They also felt that it was important that the capacity of the park and its ability to host large events was not reduced in any way and that any proposals would not be overambitious, leading to higher maintenance costs for the Coalville Special Expenses budget in the long term.

Concerns were also raised with regard to littering issues at the Lillehammer Drive site, the length of time the project has and was anticipated to take and the cost of tree removals at London Road Cemetery.

On these issues, the Leisure Services Team Manager gave assurances they would be looked into and actioned where it was within the scope of officers.

Going forward, it was requested that Members be updated at the next meeting on London Road Cemetery being brought back into use for the interment of ashes, as it had previously been raised at a meeting of the Corporate Scrutiny Committee.

Furthermore, officers were encouraged to work with colleagues at Leicestershire County Council in order for Bardon Road to be included as one of the sites for tree planting referenced in the report.

Several Members also supported work undertaken so far at Scotland Bowls Pavilion. It was requested that officers be asked to look into the feasibility of installing solar panels and a wind turbine at the site in order for the building to be self-sufficient and carbon neutral. This would be funded from the Council's Climate Change Reserve and match-funded by the Bardon Aggregates Community Fund.

Over the course of the meeting, Members also spoke in support of the proposal to allocate funding of £500 to Cropston Drive to match the funding already put forward by the Princes Trust. In particular, Members were pleased that this was a locally driven project and were grateful to recent support that residents had received from Housing officers.

By affirmation of the meeting it was

RESOLVED THAT

- 1) The Working Party note the progress update on the 2020/21 Capital Projects and

RECOMMENDED TO CABINET THAT

- 2) £500 be allocated to improvements at Cropston Drive to match the funding put forward by the Princes Trust.

- 3) Officers be asked to investigate the feasibility of installing solar panels and a wind turbine at Scotland Bowls Pavilion, funded by the Council's Climate Change Reserve and match-funded by the Bardon Aggregates Community Fund.

14. FINANCE UPDATE

Paul Sanders, Head of Community Services presented the report, setting out the latest financial figures for the Coalville Special Expenses Area.

As there was now an overall reduction in expenditure of £76,000, mainly due to grounds maintenance work and several events not being carried out, there would now be a contribution to reserves of £61,000 instead of the planned £15,000 overspend.

Therefore, as this would take reserves to a total of £142,000 at year-end there was a unique opportunity to consider using this money for investments such as those on Coalville Christmas Lights agreed earlier in the meeting. The Head of Community Services concluded by outlining several different options for the use of this money which Members could consider going forward.

The Chairman thanked the Head of Community Services for his report and opened up the discussion to Members.

It was observed that although the amount of extra spending available going forward might seem high, it was important that any extra spending be decided prudently.

Improvements and repairs to play equipment in Coalville were identified as a possible area to commit to extra spending going forward.

It was moved by Councillor J Geary, seconded by Councillor J Legrys and by affirmation of the meeting

RESOLVED THAT

The Working Party notes the 2019/20 Final Outturn figures and the 2020/21 Period 3 Actuals and the forecast for the year.

The meeting commenced at 6.30 pm

The Chairman closed the meeting at 7.41 pm

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COALVILLE SPECIAL EXPENSES WORKING PARTY –
TUESDAY, 15 DECEMBER 2020

Title of Report	EVENTS UPDATE
Presented by	Wendy May Cultural Services Team Manager
Financial Implications	There is significant underspend against the events budget 2020/21 due to the cancellation of events impacted by COVID-19. For events that are cancelled the forecasted income will not be achieved.
Purpose of Report	To update members with regards to 2020/21 events and projects funded within the Coalville Special Expenses Area.
Recommendations	THAT THE WORKING PARTY NOTES THE PROGRESS UPDATE ON 2020/21 EVENTS

1.0 EVENT PROGRAMME UPDATE FOR COALVILLE**1.1 Event programme – 2020/21**

There are no further events scheduled for delivery in 2020/21.

1.2 Christmas in Coalville

1.2.1 The traditional Christmas in Coalville event was not delivered this year due to Covid19 restrictions. An alternative programme of attractions and activities were delivered as part of the CSEWP programme, as follows:

- a. **Christmas Window Competition** – Coalville shops and businesses were encouraged to dress their window and enter the competition, this year the 'Best Dressed Window' will be determined by local residents by voting online. The winning window will be announce w/c 21 December. Competition entrants will be entered into a prize draw with the opportunity to win local shopping vouchers.
- b. **Have you seen Santa?** – Santa has been placed in shops and businesses around the town centre, there will be a competition to find ten Santa's. Local shopping vouchers will be given as prizes. This is a district wide scheme working also with Ashby, Castle Donington, Kegworth, Ibstock, Measham and Whitwick, encouraging people to shop within the district, 130 shops are taking part. The winners will be announced w/c 21 December,
- c. **Christmas themed days** – we have hired a sleigh and reindeer props and Santa and elf performers (due to Covid, Coalville Rotary were unable to support us this year) for Coalville on the Fridays and

Saturdays in December (six days in total), families and shoppers will be encouraged to 'Wave to Santa' and to vote for their favourite window and enter 'Have you seen Santa?' competitions.

- 1.3 **Lamp post and street furniture wraps 'Spend local, shop safe'** – three festival characters will be wrapped around lamp posts and street furniture encouraging people to support local shops. This is part of a wider campaign (Reopening High Streets Safely) which includes Ashby de la Zouch and five villages across the district.

1.4 **The Big Festive Drive in Cinema - 17 to 21 December.**

Located on the market hall car park, working with an event management company there will be a drive in cinema in Coalville the last weekend before Christmas. Ten films will be shown over the duration of the weekend (as follows): Thursday (evening show), Friday (evening show), Saturday, Sunday and Monday (morning, matinee and evening show). It is anticipated that the shows will bring more people into the town centre, who will then lead to additional spend in the town centre. Cinema attendees are encourage to come early, park up ready for the show and visit the town for some Christmas shopping. There is nothing like this in the district or neighbouring areas and we feel that this is a really good opportunity for people to be talking positively about the town. If this is successful we hope that this is something that could come to Coalville in 2021. The first quarter of the car park will remain accessible for blue badge holders.

2.0 **2021/22 PROPOSED CSWEP EVENTS PROGRAMME**

- 2.1 Event planning and development work will commence early 2021.

- St George's Day – 23 to 30 April
- Music in the Park – 19 June
- Picnic in the Park – 20 June
- Coalville by the Sea – 6, 7 August
- Christmas in Coalville – 27 November
- Miscellaneous events (outdoor cinema, outdoor art gallery, themed trails)

- 2.2 Dates for the Events sub group meetings will be circulated in early 2021.

2. **2021/2022 COALVILLE EVENTS PROGRAMME**

- 3.1 Listed below is an overview of events being considered for Coalville in 2021/22 supported by the district council are as follows:

- Feb 2021 – districtwide participation in Leicester Comedy Festival (this could include a return of the Drive in Cinema for Coalville)
- May/June 2021 – Coalville May Fair
- September 2021 – Hello Heritage (district wide event)
- September 2021 – Steampunk Festival

- September 2021 – Coalville Colour Run
- October 2021 – Poppy Appeal Launch, Memorial Square
- November 2021 – Remembrance Service and Parade, Armistice Day

3. CHRISTMAS LIGHTS

4.1 Christmas light installation and investment

4.1.1 The Christmas lights have been installed and were switched on earlier this year on Thursday 26 November. The Coalville Project supported an investment in new lights for three trees on High Street this year.

4.1.2 The process to procure a contractor to install our lights will commence in 2021.

5.0 COMMUNITY ART – NEEDHAMS WALK, COALVILLE

5.1 At present there is no progress to report on this project. This work will be prioritised for progression in early 2021.

6.0 COALVILLE SPECIAL EXPENSES COMMUNITY GRANT

6.1 The Coalville Special Expenses Community grant is to support and encourage a range of community activities, initiatives and events that meet the needs of residents in these wards: Coalville, Bardon, Snibston, Thringstone and Greenhill. You can apply for up to £250 and no match funding is required. There is no deadline for this grant scheme.

6.2 The 2020/21 grant programme is no longer suspended and applications are encouraged. All enquiries should be directed to Jessica Lloyd-Davies, Community Focus Support Officer, Community Focus Team https://www.nwleics.gov.uk/pages/coalville_special_expenses

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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COALVILLE SPECIAL EXPENSES WORKING PARTY –
TUESDAY, 15 DECEMBER 2020

Title of Report	CAPITAL PROJECTS UPDATE
Presented by	Jason Knight Leisure Services Team Manager
Financial Implications	There are none.
Purpose of Report	To update Members with regards to capital projects within the Coalville Special Expense Area
Recommendations	THE WORKING PARTY NOTE THE PROGRESS UPDATE ON THE 2020/21 CAPITAL PROJECTS.

1.0 2020/21 CAPITAL PROJECTS**1.1 Thringstone Miners Social Centre Training Pitch – £7,431**

A productive meeting took place with Leicestershire FA in October when various options for the training pitch were discussed. The trustees are now developing options and considering funding that may be available to support the project.

1.2 Coalville Park – £35,470 S106 funding and £1,200 CSE funding**1.2.1 Play Equipment**

Consultation with local residents and school children has been undertaken which received over 1,000 responses. Further funding applications have been submitted to deliver part of the proposals. Once funding is secured then an approved procurement process will be followed to identify a preferred contractor and design. This design and the associated maintenance costs will then be presented to members of CSEWP for comments and these will then be fed back to Cabinet, along with those of the Friends of Coalville Park group, for consideration. The link member between the CSEWP and the friends group will be fully engaged in the procurement and design process.

1.2.2 Community Garden

This has been identified as the second priority. The Royal British Legion are now attending meetings of the Friends of Coalville Park meeting to discuss their proposals. The Legion will now work with officers to improve the area, to get it re-established, and to involve community groups in its use. This work will commence in the New Year once Covid allows.

1.2.3 Park Improvement

Three companies who offer design services have been contacted and invited to quote to develop three potential options and costs for the field at the rear of the park. The following vision and objective were included as part of the brief;

Project Objective

To develop three fully costed options (with a breakdown of costs) that integrate the field extension area with the main Coalville Park, creating a more useable space for recreation, relaxation and for holding organised events.

The Vision

To create a multi-functional open space that is safe, accessible, welcoming and appeals to the whole community. The area will be designed to encourage the community to use it for family picnics, for general recreation or exercising the dog, and offer an outdoor venue to showcase art, theatre and music. The introduction of trees and other planting to add colour and interest throughout the season, offering shade and shelter whilst at the same time keeping large parts of the field very open for the benefit of events and associated car parking.

1.2.4 Skate Park Graffiti Project - £1,200

As requested by members at the last meeting of the CSEWP, this project has been deferred until 2021.

1.3 Lillehammer Drive - £6,000

Following liaison with Barratt's, they have agreed to the following-:

- That the £35,470 S106 funding allocated to replacing the MUGA could be allocated instead to any of the 3 projects;
 - Extending Coalville Park into the field at the rear of the site
 - Improving the play equipment provision at Coalville Park
 - Improving the community garden to support community access as part of an Incredible Edible scheme
- That the former MUGA site that should be converted to open space could instead become an educational nature area that is part of Belvoirdale School which would then be leased to them for a peppercorn rent
- That the S106 funding received to convert the MUGA area into open space and to maintain it, could instead be used to help create the educational area above

A Memorandum of Understanding has been signed that now allows for the S106 funding allocated to the MUGA to be spent on the afore mentioned projects in Coalville Park.

Work is ongoing with Belvoirdale school to develop designs for the area to see if it can be constructed within the appropriate s106 cost envelope and so the school can understand the ongoing maintenance costs and requirements to ensure they can stand the financial commitment. Various options with one off and ongoing maintenance costs have been presented to them for consideration and officers await a response. The school have assured officers that this work will be a priority for them in January.

Once the situation is clearer with the school a Deed of Variation will be agreed for the change of use of the open space and the associated s106 funding for converting that area.

1.4 Coalville in Bloom 2021 £11,644

£6,644 of external funding from the Bardon Community Fund is earmarked for this project and £5,000 has also been committed from CSEWP budgets on an annual basis. Letters are being distributed to businesses on Hotel Street, High Street, and Ashby Road asking if they'd be willing to contribute £25 towards a hanging basket for

their frontage. Brackets may be required to facilitate baskets and this will be assessed once it is known where baskets are required.

The hanging baskets will be supplemented with flower towers and troughs throughout the town centre. Design options are being considered for the towers and troughs so that costings can be secured.

Further information on total costs and income will be presented at the next meeting when the situation is clearer.

1.5 **CSE Assets** (Asset Management Plan)

1.5.1 **Cropston Drive Recreation Ground Changing Pavilion - £8,000 CSE funding, £2,000 external funding**

Quotes have been obtained for the delivery of this work which will be undertaken early in 2021.

1.5.2 **Scotlands Bowls Pavilion - £13,000**

30 people are interested in bowling at Scotlands and therefore a club has been formed which is in the process of being constituted. This is being supported by Bowls Leicestershire and a local coach and will include competitive league bowling as well as a junior section. Consequently, work will be progressed to get the green and the pavilion to a usable standard by undertaking the works as identified in the Asset Management Plan.

As well as considering membership and casual bowling fees, and how these can be used to help offset the ongoing maintenance costs, consideration is also being given to other income streams and the club have requested that advertising boards be allowed on the green surround.

Once the building is operational and in use, consideration will be given to further environmental enhancements to the building that may help reduce operational costs to CSE, and any funding that could be accessed to support this work.

Property Services are undertaking a feasibility assessment on the installation of solar panels and/or a wind turbine to support the running of the building and it is anticipated this feasibility will be completed in December.

1.5.3 **Asset Management**

As part of the Asset Management Plan, the following works have been approved for 2020/21;

Cropston Drive Pavilion Roof - £10,000

Covered in 1.5.1.

Scotlands Recreation Ground Bowls Pavilion - £13,000

Covered in 1.5.2.

Thringstone Bowls Pavilion - £500

This is for a structural survey to determine the cause of a sagging roof and is being progressed by Property Services. An order for this work has been placed at a cost of £350.

London Road Cemetery - £11,720

£1,500 for a structural survey on the entrance wall which is being progressed by Property Services. An order for this work has been placed at a cost of £600

£10,220 for tree works which have commenced and will be completed over winter.

Broomleys Cemetery - £2,500

To create additional grave space which will be completed over winter.

Coalville Park Play Equipment - £8,122

This will be addressed as part of the play area equipment improvement proposals being considered by the Friends of Coalville Park group (1.2.1)

1.6 Scotlands Recreation Ground - £5,000

Design proposals have been developed which include a planting scheme, and improved walking/jogging circuits with waymarkers aimed at encouraging residents and users of the park to be more physically active. Funding applications have been submitted to the National Forest and the Bardon Community fund. If successful then the project will then be delivered.

1.7 Trees in Coalville

Two meetings have been arranged with officers from LCC to discuss the planting of trees on Bardon Road, both of which have had to be cancelled due to Covid. The meeting will be rearranged in the New Year when Covid allows.

1.8 Air Quality

A request has been made from a Member for consideration to be given to purchasing equipment with a view to supporting air quality improvements. More details will be presented at the meeting.

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COALVILLE SPECIAL EXPENSES WORKING PARTY –
TUESDAY, 15 DECEMBER 2020

Title of Report	COALVILLE SPECIAL EXPENSES FINANCE UPDATE
Presented by	Paul Sanders Head of Community Services
Financial Implications	The Net Revenue Expenditure for 2020/21 is estimated at £464k and the total funding available is £502k. The forecast surplus of £38k will be added to Coalville Special Expenses balances and these are estimated to be £119k as at 31 st March 2021.
Purpose of Report	To inform the committee of the 2020/21 Period 7 actuals and the forecast outturn for the year. To present the 2021/22 draft budget proposals and indicative increase in the Coalville Special expense precept.
Recommendations	THAT THE WORKING PARTY: 1. NOTES THE 2020/21 PERIOD 7 ACTUALS AND THE FORECAST OUTTURN FOR THE YEAR. 2. PROVIDES ANY COMMENTS IT MAY HAVE ON THE 2021/22 DRAFT BUDGETS AND THE PROPOSED INDICATIVE INCREASE IN THE COALVILLE SPECIAL EXPENSE PRECEPT.

1. FORECASTED REVENUE OUTTURN 2020/21

- 1.1 The net revenue expenditure for 2020/21 is estimated at £464k and the total funding available is £502k. The forecast surplus of £38k will be added to Coalville Special Expenses balances and these are estimated to be £119k as at 31 March 2021. Appendix 1 shows more information in relation to the period 7 actuals and forecast outturn for 2020/21.
- 1.2 As previously reported due to the pandemic, there will be a reduction in planned grounds maintenance services (£42k) and an underspend on overtime due to the majority of the 20/21 events being cancelled (£8k). There has also been increased burial fee income (£4k). This has meant that the forecasted contribution to reserves is now £38k, compared to a budgeted deficit of £15k that was to be funded through reserves.
- 1.3 A list of the earmarked reserves and the asset protection reserves as at period 7 are shown on **Appendix 1**.

2. DRAFT BUDGET POSITION 2021/22 – 2025/26

- 2.1 As part of the budget process the Coalville Special expense precept needs to be reviewed each year to make sure there is sufficient funding to cover future expenditure requirements.
- 2.2 The budgets now include a 5 year Planned and Preventive Maintenance (PPM) programme which should provide sufficient funding to cover future planned maintenance along with a programme for play area equipment replacement. The budgets also allow for the phasing out of the Localisation of Council Tax Support Grant over 4 years commencing in 2021/22.
- 2.3 To enable consultation, a draft budget requirement covering 2021/22 to 2025/26 has been produced and is available at **Appendix 2**. A breakdown of the detailed draft budgets is also available at **Appendix 3**.
- 2.4 The 2021/22 Council tax base is still being worked on and will be approved at Cabinet in January. Based on the draft budget and an indicative Council tax base it's anticipated that the Coalville Special expense precept will need to increase by:
- Coalville Band D Special Expense Council Tax
Band D 2020/21 £67.72 proposed 2021/22 £73.51 (increase of £5.79)
- 2.5 CSEWP are requested to comment on the proposed increase in the Coalville Special Expense Council Tax precept for 2021/22.
- 2.6 The proposal to increase the precept over a 5 year period (to be reviewed annually as part of the budget process) will only provide sufficient funds to cover reoccurring budgets and the PPM/replacement play area equipment. Therefore CSEWP may want to consider any budget proposals which they wish to be included for 2021/22 as it's unlikely that there will be sufficient funding in balances to fund one off items throughout the year.

COALVILLE SPECIAL EXPENSES 20/21 - PERIOD 7 ACTUALS & FORECASTED OUTTURN

	2020/21		
	Original Estimate	Actuals & Commitments as at 01.11.20	Forecasted Outturn
	£	£	£
Parks, Recreation Grounds & Open Spaces	307,270	162,424	267,821
Broomley's Cemetery & Closed Churchyard	25,110	18,939	20,585
One Off Grants	2,000	0	2,000
Coalville Events	71,910	7,759	63,840
Other Expenses	8,620	-3,917	7,822
TOTAL SPECIAL EXPENSES (Net Cost Of Service)	414,910	185,205	362,068
Service Management recharges	101,970	50,985	101,970
ANNUAL RECURRING EXPENDITURE	516,880	236,190	464,038
FUNDED BY:			
Use of Reserves	14,927	-	-37,915
Precept	443,566	-	443,566
Localisation of Council Tax Support Grant	58,387	-	58,387
	516,880	0	464,038
BALANCES 1st APRIL	80,854	80,854	80,854
CONTRIBUTION TO/(FROM) RESERVE	-14,927	0	37,915
BALANCES 31st MARCH	65,927	80,854	118,769

OTHER CV SPECIAL EXPENSE RESERVES	Balances 01.04.20	Contributions 20/21	Actual Expenditure 20/21	Transfer to CV Spec Exp Balances	Balance as at 01.11.20
<u>EARMARKED RESERVES</u>	£	£	£	£	£
Graffiti art project - CV park green flag award	1,200	0	0	0	1,200
Legal fees to remove covenants & amend S106 (Barratts)	6,000	0	0	0	6,000
Local Authority Parks Improvement Programme	15,714	0	0	0	15,714 *
Cropston Drive Sports Pavilion Roof Replacement	2,000	0	0	0	2,000 *
	24,914	0	0	0	24,914
<u>ASSET PROTECTION RESERVES</u>					
Thringstone Miners Social Welfare Site - training area (10% contr)	7,431	0	0	0	7,431
Cemetery/Recreation Ground	22,857	4,120	5,105	0	21,872 *
	30,288	4,120	5,105	0	29,303
TOTAL COALVILLE SPECIAL EXPENSE RESERVES	55,202	4,120	5,105	0	54,217

* All committed towards funding the Coalville Special Expenses Asset Management Plan 2020/21 & 2021/22.

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COALVILLE SPECIAL EXPENSES BUDGET SUMMARY

	2020/21		2021/22	2022/23	2023/24	2024/25	2025/26
	Budget	Forecast Outturn @ P7	Budget	Indicative	Indicative	Indicative	Indicative
	£	£	£	£	£	£	£
Parks, Recreation Grounds & Open Spaces	327,650	286,581	335,370	386,240	388,870	370,180	417,590
Broomley's Cemetery & Closed Churchyard	39,330	34,805	26,610	29,340	25,080	27,860	26,150
One Off Grants	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Other Expenses	8,620	7,822	8,690	8,870	9,040	9,210	9,400
Coalville Events	71,910	63,840	78,600	79,230	79,910	80,560	81,230
SPECIAL EXPENSES (NET COST OF SERVICE)	449,510	395,048	451,270	505,680	504,900	489,810	536,370
Service Management recharges/Admin Buildings	101,970	101,970	109,490	111,780	114,010	116,270	118,590
NET COST OF SERVICES AFTER RECHARGES	551,480	497,018	560,760	617,460	618,910	606,080	654,960
Contribution to/(from) Balances/Reserves	(14,927)	37,915	(25,451)	(60,301)	(28,304)	22,344	30,648
MET FROM GOVT GRANT & COUNCIL TAX (Budget Requirement)	536,553	534,933	535,309	557,159	590,606	628,424	685,608
FUNDED BY:							
Precept	443,566	443,566	483,929	527,965	576,009	628,424	685,608
Localisation of Council Tax Support Grant	58,387	58,387	43,790	29,194	14,597	0	0
Asset Protection/External Contributions	34,600	32,980	7,590	0	0	0	0
	536,553	534,933	535,309	557,159	590,606	628,424	685,608
Estimated Balances 1st April	80,854	80,854	118,769	93,318	33,017	4,713	27,057
Contribution to/(from) reserve	(14,927)	37,915	(25,451)	(60,301)	(28,304)	22,344	30,648
Estimated Balances 31st March	65,927	118,769	93,318	33,017	4,713	27,057	57,705

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COALVILLE SPECIAL EXPENSES - DRAFT BUDGETS 2021/22

Appendix 3

Cost Centre : 0451 Description : COALVILLE CEMETERY Budget Officer: JASON KNIGHT	SHORTCODE	2020/21	2021/22
		Original Budget	Draft Budget
		£	£
PREMISES			
GENERAL REPAIRS	0451-0100	1,500	1,530
ASSET PROTECTION	0451-0115	16,280	5,670
ROUTINE GROUNDS MAINTENANCE	0451-0200	42,390	43,660
ELECTRICITY	0451-0302	700	710
NNDR	0451-0360	2,330	2,380
WATER CHARGES (UNMETERED)	0451-0371	500	650
TRADE REFUSE COLLECTION	0451-0424	1,680	1,770
FIRE INSURANCE	0451-0480	50	50
		65,430	56,420
SUPPLIES & SERVICES			
OTHER PRINTING	0451-0781	100	100
COMPUTER SOFTWARE MAINTENANCE	0451-0855	650	660
CAPS RECHARGES	0451-0869	290	290
		1,040	1,050
TOTAL EXPENDITURE		66,470	57,470
INCOME			
BURIAL FEES	0451-2113	(22,170)	(24,990)
MONUMENT FEES	0451-2114	(4,870)	(5,770)
CHANGE OF OWNERSHIP & REPLACEMENT/UPDATING DEEDS	0451-2278	(100)	(100)
EARMARKED RESERVE CONTRIBUTION	0451-9301	(14,220)	0
TOTAL INCOME		(41,360)	(30,860)
NET COST OF SERVICE		25,110	26,610
EXPENDITURE RECHARGES			
SERVICE MANAGEMENT	0451-1332	9,360	10,520
CORPORATE RECHARGES	0451-1330	1,880	1,950
NET RECHARGES		11,240	12,470
NET COST OF SERVICE AFTER RECHARGES		36,350	39,080

Cost Centre : 0471 Description : CV OTHER EXPENSES Budget Officer: JASON KNIGHT	SHORTCODE	2020/21	2021/22
		Original Budget	Draft Budget
		£	£
SUPPLIES & SERVICES			
SUNDAY OPENING (cv toilets)	0471-1156	580	590
CV IN BLOOM	0471-1158	5,000	5,000
MVAS	0471-1157	3,040	3,100
TOTAL EXPENDITURE		8,620	8,690
NET COST OF SERVICE		8,620	8,690
EXPENDITURE RECHARGES			
SERVICE MANAGEMENT	0471-1332	510	210
CORPORATE RECHARGES	0471-1330	220	100
NET RECHARGES		730	310
NET COST OF SERVICE AFTER RECHARGES		9,350	9,000

Cost Centre : 0473 Description : COALVILLE EVENTS & GRANTS Budget Officer: WENDY MAY	SHORTCODE	2020/21	2021/22
		Original Budget	Draft Budget
		£	£
EMPLOYEES			
SALARIES	0473-1116	11,470	16,290
NATIONAL INSURANCE	0473-0005	890	1,310
SUPERANNUATION	0473-0006	3,190	4,360
EMPLOYEE INSURANCE	0473-0047	170	110
		15,720	22,070
SUPPLIES & SERVICES			
PHONES	0473-0856	0	30
CAPS	0473-0869	0	310
GRANTS	0473-0900	2,000	2,000
COALVILL CHRISTMAS DECORATIONS	0473-1005	22,500	22,500
ST GEORGE'S DAY	0473-1984	100	100
PROMS/PICNIC IN THE PARK	0473-1985	20,000	20,000
COALVILLE BY THE SEA	0473-1986	4,000	4,000
CHRISTMAS IN COALVILLE	0473-1987	9,000	9,000
OTHER EVENTS	0473-5962	4,990	4,990
		62,590	62,930
TOTAL EXPENDITURE		78,310	85,000
INCOME			
PROMS/PICNIC IN THE PARK	0473-2485	(2,800)	(2,800)
COALVILLE BY THE SEA	0473-2486	(500)	(500)
CHRISTMAS IN COALVILLE	0473-2487	(600)	(600)
OTHER EVENTS	0473-2484	(500)	(500)
TOTAL INCOME		(4,400)	(4,400)
NET COST OF SERVICE		73,910	80,600
EXPENDITURE RECHARGES			
ADMIN BUILDINGS	0473-1200	1,300	1,430
CORPORATE RECHARGES	0473-1330	3,750	3,920
SERVICE MANAGEMENT	0473-1332	30,560	33,700
NET RECHARGES		35,610	39,050
NET COST OF SERVICE AFTER RECHARGES		109,520	119,650

Cost Centre : 0477 Description : COALVILLE PARKS, REC GRDS & OPEN SPACES Budget Officer: JASON KNIGHT	SHORTCODE	2020/21	2021/22
		Original Budget	Draft Budget
		£	£
PREMISES			
GENERAL REPAIRS	0477-0100	10,250	10,460
GENERAL REPAIRS - MEMORIALS	0477-0106	1,000	1,020
ASSET PROTECTION	0477-0115	33,680	17,480
GROUND MAINTENANCE	0477-0200	268,350	276,400
ONGOING TREE MAINTENANCE	0477-0201	0	15,000
ELECTRICITY	0477-0302	4,950	5,050
GAS	0477-0303	200	200
PREMISES RENTS	0477-0350	300	310
NNDR	0477-0360	640	650
WATER CHARGES (METERED)	0477-0370	2,150	2,190
TRADE REFUSE COLLECTION	0477-0424	840	880
FIRE INSURANCE	0477-0480	2,690	2,790
		325,050	332,430
SUPPLIES & SERVICES			
OPERATIONAL PURCHASES	0477-0731	12,040	12,280
SOFTWARE LICENCES (Playsafe Software)	0477-0855	7,100	7,530
MISCELLANEOUS INSURANCES	0477-0940	70	80
		19,210	19,890
TOTAL EXPENDITURE		344,260	352,320
INCOME			
RECHARGE - THRINGSTONE BOWLS CLUB (water charges)	0477-2026	(1,800)	(1,840)
RENTS RECEIVED	0477-2102	(6,970)	(7,110)
INCOME FROM PITCH LETTINGS	0477-2402	(7,840)	(8,000)
VFM/EARMARKED RESERVE CONTRIBUTION	0477-9301	(20,380)	(7,590)
TOTAL INCOME		(36,990)	(24,540)
NET COST OF SERVICE		307,270	327,780
EXPENDITURE RECHARGES			
SERVICE MANAGEMENT	0477-1332	37,430	39,570
CORPORATE RECHARGES	0477-1330	14,060	15,020
COMMITTEE MANAGEMENT	0477-1360	2,900	3,070
NET RECHARGES		54,390	57,660
NET COST OF SERVICE AFTER RECHARGES		361,660	385,440

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